

# Converse Church of Christ Preschool



## Parent Information



## **Program Overview**

We believe children learn actively through repetition. We provide a combination of hands on play, free exploration, and seat work in a Christ-centered environment. Children are given time to interact with each other, teachers and the environment around them. We create theme based units around the seasons and children's interest. Our lessons are guided by the Indiana State Preschool Foundations.

## **Objectives**

To begin laying a solid foundation in developing social and academic skills that enables success in a classroom setting.

To share Christian beliefs and values through biblical teachings in a nurturing Christ-like atmosphere.

## **Hours**

All children will attend class sessions on **Tuesday, Wednesday, and Thursday** mornings from **9-11:30**. The preschool doors are located on the west side of the building on Washington St. The doors are unlocked from 8:50–9:10 and then will remain locked during class time. If you arrive late or need to pick up your child early, you will need to go to the office doors on Wabash St. to be buzzed in.

Your child should be in their class ready to learn by 9:00. Please be punctual in picking up your child at the end of class. If you are habitually late in picking up your child, you may be charged for the additional time.

## Enrollment & Tuition

We offer two different age groups at our preschool. The Pre-K class is geared for those who will attend Kindergarten the following year. The 3s class is a great introduction for 3 year olds to get introduced to a classroom setting and group learning. **They must be potty trained** in order to attend. We consider potty trained as having the ability to use the bathroom on their own (pulling pants up and down and wiping) and the ability to state when they need to use the bathroom.

There is a \$50 non-refundable registration fee due upon enrollment. Tuition is paid in monthly installments of \$100, due the first Tuesday of the month. Refunds are not made for non-attendance. Please put the tuition in an envelope with your child's name on it and give it to the teacher.

Two weeks of delinquent payment without speaking with the Director to establish a payment plan gives the preschool the right to un-enroll the child. The child will be able to return to school when payment or arrangements of payments have been made.



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Research

## **Parent-Teacher Communication**

Parents are encouraged to ask questions and check in with their child's teacher or the director at anytime. We schedule conferences in April, but are willing to do them anytime throughout the year. Please know this is a partnership with parents and the preschool with the goal to prepare and support the child the best we can. The family might be asked to extend and continue certain skills and projects at home in order to reach the child's goal.

The preschool uses the 'Class Dojo' app as communication during the school year. More information will be provided at the start of the year.

## **Sick Policy**

For the sake of the students, parents are asked not to send children if they are not in good health. We consider any child with diarrhea, fever, excessive runny nose or cough, or any communicable illness to be an unhealthy child.

Any child who becomes ill during the day will be isolated from the other children until they can be taken home. Please make sure there is someone we can contact on their emergency /authorized pick-up form.

If your child contracts a contagious illness, please inform the director so we can monitor the other children and take the proper precautions.

## **Weather Delays**

Weather delays will closely follow that of Oak Hill United Schools. C3 Preschool reserves the right to make exceptions. Notifications will be done through the 'Class Dojo' app. School will meet from 10:30-12:30 on delay days.

## **Special Events**

Throughout the year we will have special times during the school day to highlight certain Holidays or projects we are working on. Some of these events we will invite special family guests to attend. We will also take field trips that will require parent transportation to and from the field trip.

## **Holidays & Special Dates**

August 16	Meet the Teachers
August 17	First Day of School
October 19-21	Fall Break
November 23-25	Thanksgiving Break
December 16	Last Day
January 4	School Resumes
March 22-24	Spring Break
May 19	Last Day of School

## **Supplies & Donations**

Students will need a bookbag big enough a full sheet of paper will fit in. School supplies and snacks are provided, but donations of consumables are accepted. Suggestions: Napkins, snacks, Kleenex, markers, hand sanitizer, glue sticks, construction paper, paints.

The Converse Church of Christ's preschool operates on a non-profit basis and is sponsored by the Converse Church of Christ under the direction of the church board. The church's mission is to help people become Christ centered in their daily lives.

Converse Church of Christ is committed to giving people opportunities to Grow, Connect, Serve and Share their faith to the world around them.

### Sunday Services:

Worship Services: 9:00am (Traditional)

10:15am (Contemporary)

Life Groups: (Jr. High-Adults) 9:00am & 10:15am

C3 Kids: (Nursery-6th Grade) 9:00-11:30am

theLOFT: (7-12Graders) 5:30-8:00pm



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